"My involvement in photography was accidental.” So wrote Jeanne Rasmussen in 1974. By that time, the doctor’s wife and Texas native had found both a mission in life and a craft to fulfill it.

Arriving in West Virginia in 1962 where her husband began practicing among the coal miners, Rasmussen soon developed an interest and concern for the people and problems of Appalachia. This interest led to a career as a freelance writer and photographer documenting the conditions she found in the coal fields. Following the advice of a friend to “talk to some of those old miners your husband must see and treat each day. Something you can put your heart into,” Rasmussen discovered her calling.”

The images of mining families, coal towns, and the effects of strip and underground mining on these people and places reflect the “heart” she put into her study of her adopted home. The sympathy she felt for the people and the disgust she felt for the “powers that be” controlling their lives are reflected in the words of the essays and articles she wrote. All this material is to be found in the Jeanne M. Rasmussen Collection.

Born in Lubbock, Texas in 1934, Rasmussen graduated from Baylor University in 1953 with a degree in English. Until the 1960s and the move to West Virginia, she remained primarily a housewife and mother. In the Mountain State, she worked as a reporter for the Raleigh Register and WOAY-TV. Through her husband’s work, she became acquainted with Joseph A. “Jock” Yablonski, a United Mine Workers of America (UMWA) activist and reformer.

Yablonski hoped to unseat the incumbent UMWA president, Tony Boyle. Jeanne was asked to serve as treasurer of Yablonski’s presidential campaign in 1969. She accepted the position and also served as his press representative in West Virginia. Rasmussen actively campaigned for him in that state, Ohio, and Kentucky. Yablonski lost but was preparing to contest the election results when he, his wife, and daughter were murdered on December 31, 1969 by assassins acting under Boyle’s instructions. The Rasmussens themselves were informed of threats to their lives. For a time Yablonski-aligned coal miners guarded their home. Both Jeanne and her husband, Donald, testified at the 1974 trial of Boyle for murder.


The collection consists of both manuscripts and photographic materials and documents Rasmussen’s

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THE JEANNE M. RASMUSSEN COLLECTION

study of the coal miner’s life and life in the coal fields of southern Appalachia. The essays and photographs found in the collection appeared in such publications as Harper’s, Newsweek, the Washington Post, Mountain Life and Work, Miner’s Voice, the Charleston (W.Va.) Gazette and other national and regional publications.

The papers include correspondence to and from Rasmussen, financial records, scrapbooks, research notes and interviews, and miscellaneous writings on such topics as black lung disease, unionism in mining, the Buffalo Creek (W.Va.) flood of 1972, women coal miners, and coal culture. The “Hot Edge of Hell” examined the coal industry in Appalachia in the 1960s-70s. “Dead End,” a work co-authored with journalist Bill Lucht, studied strip mining.

Rasmussen’s portraits of the men, women, and children of Appalachia and of the region’s landscapes were the principle subjects of her photography and, in addition to publication, were featured in national and regional exhibits. This included the exhibit (1975-77) “Appalachian Faces” sponsored by the Smithsonian Institution. The photographs, primarily in black and white, consist mostly of prints with some negatives and slides.

The Rasmussen Collection, representing a rich source of contemporary photographs and manuscript material on coal mining culture in Appalachia, has attracted a wide array of scholars and the general public from many parts of the country. The collection is open to researchers at the Archives of Appalachia, Box 70295, East Tennessee State University, Johnson City, Tenn. 37614-0295. The archives is housed in the university library and is open from 8:00 A.M. to 4:30 P.M., Monday through Friday. For more information, contact Ned Irwin at the Archives; email to: irwin@etsu.edu, or call (423) 439-4338.

Story by Ned Irwin, Archives of Appalachia, ETSU

LIBRARY OF CONGRESS NEWS

YOUNG WASHINGTONIAN’S JOURNAL FROM 1850s PUBLISHED BY LIBRARY OF CONGRESS

The Library of Congress has published the journal of Francis O. French, the son of a former Clerk of the House who lived on Capitol Hill in the mid-1800s. The boy, “Frank,” started his two-year chronicle of growing up in Washington on Jan. 1, 1850, when he was 12 years old.

Frank lived several hundred yards from the east front the U.S. Capitol in a house that was torn down in the 1890s to make way for the construction of the Library of Congress.

His father, Benjamin Brown French, was Clerk of the House from 1845 to 1847. As such, he entertained many of the prominent politicians of his day in his home—all duly recorded in Frank’s journal.
Frank described the comings and goings of foreign diplomats and dignitaries of Europe and Latin America. Activities at the “President’s House” are at the center of the social events he described. On Wednesday, Jan. 1, 1851, he wrote, “The President, Millard Fillmore, received the crowd of strangers in his usual way. He recognized me when at last we got up to him.

Many transformations occurred in Washington while Frank wrote his journal, including the paving of the streets with cobblestones, the erection of a train depot near the foot of Capitol Hill, the extension of the Chesapeake and Ohio Canal as far as Cumberland, Maryland, the continuation of construction of the Smithsonian “castle” and the Washington Monument, and commencement of work on the extension of the Capitol Building.

Frank’s journal ended when he left Washington in 1852 to attend Phillips Exeter Academy, and then Harvard College and Harvard Law School.

Growing Up on Capitol Hill—A Young Washingtonian’s Journal, 1850-1852 by Francis O. French was edited by John J. McDonough, manuscript historian in the Manuscript Division of the Library of Congress, where the original manuscript of Frank’s journal is kept. The book version is available for $4.50 from the U.S. Government Printing Office, Superintendent of Document, P.O. Box 371954, Pittsburgh, PA 15250-7954. When ordering, please cite stock number 030-001-00171-7. Credit card orders are taken at (202) 512-1800 and fax orders at (202) 512-2250.

PASSPORT BOOK PUBLISHED

The Tennessee Historical Commission announces the publication of its new historic sites travel book, Passport to Tennessee History: A Guide to Selected Historic Sites, Historic Areas, and Museums by Paul A. Matthews and James B. Jones, Jr. Matthews, a member of the Tennessee Historical Commission, and Jones, public historian on the Commission’s staff, researched and wrote the texts, while LeAnne Johnson, artist with the Division of State Parks, provided the book’s design, producing this singular and ample travel guide through the Volunteer State’s past. Many experts in state history played a significant role in the difficult task of editing the work, among them Robert E. Corlew, Chairman, and Edwin S. Gleaves, State Librarian and Archivist.

The book is arranged much like a passport, especially in its handy size and gold on blue cover. For every port, that is, historic site, there is a section in the book that can be marked with a special site-related stamp. For example, if one visits Belle Meade Mansion, a special stamp bearing that site’s name, will indicate your visit to the site. The same is true of all the other seventy-six sites listed in Passport. Each entry is accompanied by a photograph of the site, as well as a brief historic sketch of the location. Included with the list of historic sites is a comprehensive listing of museums throughout the state. Once all sites have been visited, a permanent record of your calls upon historic sites and areas in the Volunteer State results. It is hoped the Passport book will engender a better public understanding of Tennessee’s rich heritage, as it enters the new millennium.

This easy to follow guide will give the reader a chance to plan a visit and experience the rich history and heritage of Tennessee, in each of the grand divisions, East, Middle, and West Tennessee. Provided are maps keyed to the listing of sites allowing the visitor to plan an excursion choosing from a number of options, such as touring one region of the state at a time or traveling from one end of the state to the other, making stops to absorb the ambiance found in Tennessee’s diverse and educational historic sites. Each site’s address, telephone number, and operating hours are listed by grand division, to allow for positive confirmation.
of operating hours. In addition, the names, addresses and telephone numbers of museums in Tennessee will provide the family, history buff or educator with directions to the most remarkable museums in the Volunteer State, encompassing a myriad of diversity. Great care was taken to be as inclusive as possible so that the highest degree of choice would be afforded the reader. *Passport* has a convenient index which to find the locations of sites by name.

*Passport to Tennessee History: A Guide to Selected Historic Sites, Historic Areas, and Museums* can be purchased by sending $7.50 plus $1.00 for mailing to the Tennessee Historical Commission, 2941 Lebanon Road, Nashville, Tenn., 37243-0442.


### Archives of Metro-Nashville/Davidson County Moving!

With the passage of the Metropolitan Nashville/Davidson county budget in June of 1997, the Metropolitan Council approved the building of a new main library for Nashville. Within that approval is the recommendation that the Metropolitan Nashville Archives relocate into a renovated Ben West Library when the new main Public Library is completed.

At approximately 70,000 square feet, the Ben West library building will be a welcome change for the archives. Our current facility is critically beyond capacity for storage of historical records and is inadequate for our future growth.

As a first Archives for Nashville, the 1986 renovation of the old Mt. Zeno school was excellent.

However, we have outgrown our home and the Ben West library facility will give us wonderful new areas for the acquisition and safe storage of Nashville’s corporative memory. The old location will be retained as part of the Public Library’s facilities and will be utilized in some fashion.

The Metropolitan Nashville Archives staff is excited about the future and the possibilities presented to us by these events. We ask you as colleagues to keep us in mind as our plans develop. If you have any questions or comments, we can be reached at (615) 862-5880, fax (615) 862-5724 or e-mail: archives@waldo.nashv.lib.tn.us.

—Ken Fieth, Archivist, Archives of Metropolitan Nashville and Davidson County
NATIONAL COORDINATING COMMITTEE
FOR THE PROMOTION OF HISTORY
WASHINGTON UPDATE

Interagency Appeals Panel Votes to Declassify Agency Records

The Interagency Security Classification Appeals Panel (ISCAP), established by President Clinton’s Executive Order 12958 on classification and declassification policy, has as one of its key functions to decide on appeals by parties whose requests for declassification of information under the “mandatory review” provisions of the Order have been denied by the classifying agency. When documents are denied under the Freedom of Information Act, however, the appeals are handled through the courts and not ISCAP. Deputy Assistant Attorney General Roslyn A. Mazer serves as Chair of ISCAP which is made up of representatives from the Departments of State and Defense, the CIA, the National Security Council, and the National Archives.

Since it began meeting in May, 1996, ISCAP has considered 34 documents totaling approximately 5,000 pages. Of these ISCAP voted to declassify 27 documents in full, to declassify significant portions of six others, and to retain the agency’s classification action fully for only one document. The declassified documents deal with such matters as: Secretary of State Henry Kissinger’s 1974 memorandum critiquing the Washington Energy Conference; a 1947 Air Technical Intelligence report describing in detail the military airplanes and missiles being developed by other nations; 1966-67 documents pertaining to trilateral negotiations among the United Kingdom, West Germany and the United States regarding the levels and costs of troop deployment in West Germany; and four annual National Security Council “progress reports” from the 1950s on United States policy towards South Asia.

Since there is a tendency for agency declassifies to keep records closed, ISCAP is serving an important role in providing review of classification decisions by government specialists outside the individual agencies. Although ISCAP hasn’t dealt with many documents, its positions on releasing previously classified material will hopefully nudge agencies toward a more open posture.


Court Heats Case on National Archives’ Plans to Dispose of Films from U.S. Occupation of Okinawa

On August 29 Judge Ellis of the United States District Court for the Eastern District of Virginia held a hearing to consider whether the case of Seiko M. Green v. the National Archives (CA No. 97-0146-A) should go to trial. In this case Seiko Green, a historical researcher, was researching films obtained through an FOIA request on the U.S. occupation of Okinawa when the National Archives informed her that the records were being packed to give to the Okinawa Prefectural Archives. The motion picture film collection being used by Green consists of approximately 2,185 16 mm films contained in 55 boxes. Green claims that the National Archives’ decision to dispose of these records was inadequate and misleading for it was based on an erroneous description of the records, stating that there were duplicate copies of the records and giving the wrong dates. The National Archives claimed that judicial review in this case was not appropriate and that the decision was "based on the considered judgment of the Archives' professional staff."

Judge Ellis dismissed researcher Green’s complaints regarding inadequate notice in the Federal Register and claims of violation of the Freedom of Information Act and focused on the issue of the validity of the appraisal. The National Archives' decision to dispose of the records was based on an understanding that these films were for the period 1944-1961. Plaintiff Green contends that virtually all of the films are from the period 1960-1972. The National Archives claims that the films simply depict local life on Okinawa and its neighboring islands, but the plaintiff argues that many of the films chronicle United States
WASHINGTON UPDATE (cont'd)

military and diplomatic activities, including chemical weapons operations, trials of political activists, and the United States Army's control of a civil government and economy in an occupied territory for two decades. The plaintiff stresses that there are no duplicate films. Furthermore, the plaintiff's brief states that the audiovisual archivist's recommendation to dispose of the films was based on a review of only a seconds and that the archivist conducting the appraisal was not an audio visual archivist, had no experience or training in records appraisal, no expertise in the relevant historical period, and had difficulty understanding the Japanese language, which was used in the labels and soundtracks for many of the film.

The Judge is focusing on the whether the National Archives was properly informed and made accurate assumptions about the nature of the records. He said he does not wish to evaluate the historical significance of the film. He has asked that each side submit a brief by September 9 on whether the decision was "arbitrary and capricious and procedurally defective." At the conclusion of the August 29 hearing, the Judge decided against having oral arguments and will make the decision based on the information provided by the additional briefs.

by Page Putnam Miller,
Director of the National Coordinating Committee
for the Promotion of History

Increasing Access to History
1997 Society of Georgia Archivists Annual Meeting

The 1997 Society of Georgia Archivists Annual Meeting, Increasing Access to History, will be held from November 13-14 at the Callaway Gardens Inn in Pine Mountain, Georgia. The meeting is designed to introduce and inform attendees of evolving processes to make our resources more accessible to the public. With the backdrop of beautiful Callaway Gardens, the meeting should prove to be both informative and entertaining. Supported by funding from the Georgia Humanities Council, the Georgia Historical Records Advisory Board, and the Georgia Historical Society, this two days of instruction and discussion on scanning, digitizing, and access should be lively.

Highlights of the meeting include:
Peter Hurtle of Cornell University will present a day-long overview entitled, Introduction to Digital Imaging in Archives and Libraries. Topics will include those covered in the week-long institute on digital imaging offered by the Cornell University Library Dept. of Preservation and Conservation.

Kris Kiesling of the University of Texas at Austin will present a half-day session entitled, An Introduction to Encoded Archival Description (EAD). She will discuss using Standard Generalized Markup Language (SGML) to encode finding aids according to the EAD standard document type definition (DTD) for inclusion on the World Wide Web.

Presentations regarding two innovative projects targeted to bring history into the classroom. The meeting deadline is October 31, 1997 and the hotel registration deadline is October 13. For more information regarding the meeting, please contact Frank Wheeler, Georgia Historical Society at (912) 651-2207 or email wheeler@bargray.com.
NEH FUNDS FOURTH COOPERATIVE PRESERVATION MICROFILMING PROJECT AT SOLINET

Funding from the National Endowment for the Humanities (NEH) is providing SOLINET with $1 million to support a fourth cooperative preservation microfilming project, beginning in July, 1997. Planned in conjunction with the Association of Southeastern Research Libraries (ASERL) and the Historically Black Colleges and Universities (1890s land grant institutions), the one-year project will preserve 10,500 deteriorated volumes.

Through SOLINET’s Preservation Microfilm Service, 16 libraries and archives will film brittle monograph and serial collections covering aspects of the history and culture of the U.S., Brazil, Great Britain, Ireland, Africa, and the West Indies. Items to be filmed support scholarly research in the humanities.

Participating institutions and their collections to be filmed are:

- East Carolina University – business, education, and local history of North Carolina.
- Emory University – Warrington-Pratt-Soule Collection of hymnody and psalmody.
- Georgia Department of Archives and History – Georgia local and family histories.
- Kentucky State University – culture and heritage of African-Americans in Kentucky.
- North Carolina State University – historic entomology.
- State Library of Florida – Florida history and literature.
- Tulane University – Brazilian social science serials.
- University of Florida – theological collections.
- University of Georgia – World War I histories and memoirs, and British and Irish local history.
- University of Kentucky – Kentucky culture and literature.
- University of North Carolina at Chapel Hill – North Carolina history and literature.
- University of South Carolina – catalogs of South Carolina colleges.
- University of South Florida – Boys’ Series books.
- University of the South – Diocesan journals and pamphlets of the Episcopal Church.

The NEH funding takes the form of a $615,000 supplemental grant attached to an earlier award of $1,802,500, to provide a total of $2,417,500 for SOLINET’s third cooperative preservation microfilming project (concluded June 30) and the first phase of the fourth project. Filming for a total of 28,750 volumes is covered by this funding.

Established in 1990 to support the first SOLINET/ASERL project, SOLINET Preservation Microfilm Service reduces the burden of preservation microfilming for participating institutions, improves efficiency, and ensures that high quality film is consistently produced. Project participants select titles for filming and provide access to completed film. The Microfilm Service prepares the material for filming, contracts for filming, catalogs filmed titles, and provides post-filming inspection and quality control.

Founded in 1973, SOLINET (the Southeastern Library Network, Inc.) is a non-profit membership organization serving more than 790 libraries of all types and sizes in the ten southeastern states and the Caribbean. Primary programs are OCLC Services, Library Automation Services, the Regional Information Service, Group Discount, the Preservation Service, and Continuing Education & Training.

ASERL is a consortium of 41 academic and state libraries in ten southeastern states. Founded in 1956, ASERL promotes cooperation to increase the availability and accessibility of research materials.

The libraries of the Historically Black Colleges and Universities include repositories of material that are central to the social, political, and cultural development of the African-American community and the nation as a whole. Nearly 75% of these institutions are located in the southeast.

For more information, please contact: Christina Craig, Microfilm Service Coordinator, phone 1-(800) 999-8558; or email christina_craig@solinet.net.
ANNOUNCEMENT

ORAL HISTORY ASSOCIATION AWARDS

The Oral History Association invites applications for three awards to be presented in 1998 that will recognize outstanding work in the field. Awards will be given for a published article or essay that uses oral history to advance an important historical interpretation or addresses significant theoretical or methodological issues; for a completed oral history project that addresses a significant historical subject or theme and exemplifies excellence in oral history methodology; and to a postsecondary educator involved in undergraduate, graduate, continuing, or professional education who has made outstanding use of oral history in the classroom. In all cases, awards will be given for work published or completed between April 1, 1996 and March 30, 1998.

Awards are honorific and will be announced at the Association's annual meeting, to be held October 15-18, 1998 in Buffalo, New York. The Association welcomes entries and nominations from all who practice oral history, including academic scholars and educators, public history institutions and practitioners, independent professionals, libraries and archives, community-based groups and individuals, and others.

For guidelines and submission information, write Oral History Association, Baylor University, P.O. Box 97234, Waco, Texas 76798-7234; email, OHA_Support@Baylor, or see the OHA home page: http://www.baylor.edu/~OHA/.

Deadline for receipt of all nomination materials is April 1, 1998.

Looking for Information on:

Frank M. Grandstaff, a musical composer of sorts and a contemporary of Charles F. Bryan (1912-1955). Grandstaff could be a pseudonym for Bryan, or a partner or collaborator. This information is needed in the processing of the Charles F. Bryan Collection at the Tennessee Technological University Archives, Cookeville, Tenn.

If you have any information on Mr. Grandstaff, please contact Mancil Johnson, Tennessee Technological University, phone (615) 372-3537, fax (615) 372-6112 and his email address is mmj7269@tntech.edu.
President’s Message

Autumn provides us a season for reflection. So it is appropriate that our annual meeting at Fall Creek Falls State Park will provide the membership of Tennessee Archivists an opportunity to reflect on our organization and its objectives.

One of the goals I set out in my first letter was a desire to see us develop a vision of where we want to be and what we want to be doing as a professional organization in the years ahead. Two events set for the fall meeting should help focus Tennessee Archivists for the next century: the proposed revision to our bylaws and a session preceding our business meeting called “Where Have We Been, Where Will We Be?: Tennessee Archivists After 20 Years.”

The bylaws as proposed make some minor and some significant changes to Tennessee Archivists, not least being a name change. I hope everyone will examine the proposed bylaws published in this newsletter and be prepared to discuss and vote on these at our meeting in November. I want to thank individual members who came forward with suggestions and especially members of the Executive Committee (Ken Fieth, Mancil Johnson, David McWhirter, Doris R. Martinson and Ralph Sowell) and the Ad Hoc Bylaws Revision Committee (Carol Roberts and John Thweatt) for their hard work over several months on the proposal.

I look forward to seeing each of you at Fall Creek Falls State Park November 13-14, 1997!

Ned Irwin, President

TREASURER’S REPORT
1/1/96 THROUGH 7/8/97
TENNESSEE ARCHIVISTS

| ACCOUNTS RECEIVABLE | $7,329.68 |
| ACCOUNTS PAYABLE     | $3,892.85 |
| BALANCE (7/8/97)     | $3,436.83 |

RESPECTFULLY SUBMITTED,

DAVID J. McWHIRTER,
TREASURER,
TENNESSEE ARCHIVISTS

HAVE YOU PAID YOUR 1996 DUES YET?

OFFICER NOMINATIONS FOR TENNESSEE ARCHIVISTS

The Nominating Committee of Tennessee Archivists has agreed to the following slate of officers for the 1997-1998 term:

Doris R. Martinson, Knox County Archives      Vice-President & President Elect
Mary Barnes, Metro-Archives of Nashville & Davidson County  Secretary
David McWhirter, Disciples of Christ Historical Society  Treasurer

John Dougan, Nominating Committee Chairperson
TENNESSEE ARCHIVISTS
FALL MEETING
FALL CREEK FALLS STATE PARK
PIKEVILLE, TENNESSEE
NOVEMBER 13-14, 1997

(All times are Central Standard Time)

Thursday, November 13, 1997

12:00 Noon – 1:00 P.M.  Registration
1:00 – 1:15 P.M.  Welcome
1:15 – 2:15 P.M.  *The Monticello Project*

Presenter: Micky Ann Hinojosa, SOLINET
Comments: Norma Myers, Archives of Appalachia, East Tennessee State University

2:15 – 2:45 P.M.  *SOLINET and Archives: A Partnership*

Presenter: Micky Ann Hinojosa, SOLINET

2:45 – 3:00 P.M.  Break

3:00 – 4:30 P.M.  *Congressional Papers Roundtable*

Moderator: Norma Myers, Archives of Appalachia, East Tennessee State University

(Rep. James Quillen Papers)

- Mancil Johnson, Tennessee Technological University Archives
  (Rep. Joe L. Evins Papers)

- Jim Lloyd, University of Tennessee-Knoxville, Hoskins Library, Special Collections
  (Sen. Estes Kefauver Collection, Rep. John Duncan Papers)

- Jim Neal, Middle Tennessee State University, Gore Research Center
  (Sen. Albert Gore Papers, Rep. Jim Cooper Papers)

6:00 P.M.  Dinner & Program
Friday, November 14, 1997

9:00 – 10:00 A.M.  Archival Certification and Professional Standards
Moderator: Mancil Johnson, Tennessee Technological University Archives
Presenters:
- Doris R. Martinson, Knox County Archives
- Norma Myers, Archives of Appalachia, East Tennessee State University

10:00 – 10:15 A.M.  Break

10:15 – 11:30 A.M.  Where Have We Been, Where Will We Be?:
Tennessee Archivists After Twenty Years”
John Thweatt, Tennessee State Library & Archives,
A History of Tennessee Archivists

By-Laws Revisions for Tennessee Archivists
To Be Voted On During the Business Meeting.
1997 Fall Meeting

ARTICLES OF ORGANIZATION
(Proposed)

ARTICLE I: TITLE
The title of this organization shall be "The Society of Tennessee Archivists."

ARTICLE II: ORGANIZATIONAL STATUS
The Society of Tennessee Archivists shall be a not-for-profit organization.

ARTICLE III: OBJECTIVES
1. To promote the preservation, description, use, administration, and accessibility of archives and manuscripts according to accepted archival principles.

2. To promote, according to professional standards, the education and training of archivists, manuscript curators, and other interested persons.
3. To encourage government agencies, other institutions of all types, and individuals to assume and assure modern collection, preservation, and administration of archives and manuscripts.

4. To promote the exchange of information among archival institutions both within and outside Tennessee.

5. To maintain and strengthen relations with others in allied disciplines.

6. To cooperate with the Society of American Archivists, the Southern Archivists Conference, and other professional archival organizations in promoting the archival profession.

ARTICLE IV: MEMBERSHIP

There shall be three categories of membership: regular, associate, and institutional. Regular members are those persons who are full-time or part-time employees in the field of archives, manuscripts, or records management. Associate members are those interested persons in allied disciplines, students, and others who do not qualify for regular membership. Associate members enjoy all the privileges and benefits of membership except that they shall not hold office. Institutional members may include archives, libraries, businesses, government agencies, and other institutions and organizations. Institutional members do not hold offices. They may designate someone to cast their vote on matters brought before the society's membership.

ARTICLE V: DUES

Dues for each membership category shall be proposed by the executive committee and approved by a majority of members present and voting at the annual business meeting of the society. Notice of any proposed dues change shall be given the membership at least four weeks prior to the business meeting. Dues for each calendar year shall be paid by April 30th.

The current dues (adopted November, 1996) are:

* for Regular Membership

* for Institutional Membership

* for Associate Membership

ARTICLE VI: PUBLICATIONS

The society shall issue an occasional newsletter, which shall contain reports of the society's status, reports of meetings, informational notes, and any other information of interest to the membership. A newsletter editor, appointed by the executive committee, shall produce the newsletter and have responsibility for its distribution. A copy of the newsletter will be provided to all dues-paying members and to other persons and institutions or organizations as deemed necessary. The society may produce other publications as found desirable.

ARTICLE VII: OFFICERS AND GOVERNANCE

1. Officers shall consist of a president, vice-president (president-elect), secretary, treasurer, archivist, and newsletter editor. The term of office for all positions except for archivist and newsletter editor shall be for one year. The archivist and the newsletter editor shall be appointed by the executive committee to three-year terms, respectively. Individuals serving as president and vice-president may not succeed themselves. The secretary, treasurer, archivist, and newsletter editor may serve unlimited successive terms. All officers must be regular members in good standing of this organization. No more than two officers at one time shall come from the same institution.

2. Election of officers (from a slate presented by the Nominating Committee) shall be held at the annual business meeting and shall be conducted by written ballot. Election decisions will be determined by simple majority of those members present and voting.

3. The president shall preside at meetings, conduct the routine business of the society between meetings, appoint committees as needed, and represent the society.

4. The vice-president/president-elect shall conduct the society's business in the absence of the president, succeed the president if
necessary during that term, and assist the president in the operation of the society.

5. The secretary shall record the minutes of each society business meeting and have custody of the minutes. At the completion of the term of office, said minutes will be deposited by the society's archivist.

6. The treasurer shall collect dues, maintain the financial records, disburse funds as necessary, and prepare an annual report to be published in the newsletter prior to the annual business meeting.

7. The newsletter editor will be responsible for the publication and distribution of the society's newsletter.

8. The society archivist, appointed by the executive committee, shall have custody of and responsibility for the maintenance of the permanent records of the society and will make such records available to officers and members as necessary. All officers at the end of their tenure in office shall deposit society records in their possession with the archivist, unless such records are necessary to their successor in office.

9. The society shall have an Executive Committee consisting of the officers and the immediate past president of the society. The executive committee will appoint the archivist and the newsletter editor. Upon appointment, the archivist and newsletter editor become members of the executive committee.

10. A Nominating Committee of at least three members appointed by the president shall propose a slate of officers (vice-president/president-elect, secretary, and treasurer). Committee members should represent each of the state's three grand divisions when possible. Nominees for officers should be selected from each of the state's three grand divisions when possible. The membership shall be notified of the nominees for office at least four weeks prior to the election. Members of the committee will be responsible for the election process and vote tabulation.

11. A Membership Committee shall be appointed by the president to promote and coordinate the society's membership activities. The committee shall consist of a chairperson and at least three members, each representing one of the three grand divisions of the state: East Tennessee, Middle Tennessee, and West Tennessee.

12. An Awards Committee, consisting of the society's three immediate past presidents, shall, when deemed appropriate by the committee, select an archives, manuscript, or records repository in Tennessee (either an institutional member or a repository with employees who are society members) deserving of honor and recognition by the society for its efforts to support and advance the objectives of The Society of Tennessee Archivists.

13. Two members shall be chosen by the president to represent the society on the Southern Archivists Conference coordinating committee. For continuity, the representatives will be appointed to staggered two-year terms. To accomplish this, the first appointments made after adoption of these articles of organization will be for a one-year term and a two-year term, respectively. Thereafter all appointments would be for two-year terms. (See also Article XI and Appendix A)

14. An Education Committee consisting of two or more members may be appointed by the president, when deemed warranted and financially feasible, for the purpose of screening requests and distributing society funds for individual members to attend workshops, training sessions, and other educational experiences which will enhance their professional knowledge and skills.

**ARTICLE VIII: MEETINGS**

1. There shall be an annual meeting held in the Fall, at which officers will be elected and other necessary business transacted. Meeting sites shall rotate among locations in the three grand divisions of the state (East Tennessee, Middle Tennessee, and West Tennessee) whenever possible.

2. There may be additional meetings to conduct workshops and other business as deemed necessary.

3. All members shall be notified of upcoming meetings at least four weeks prior to the meetings.

4. Twenty-five percent (25%) of the membership, exclusive of institutional members, shall constitute a quorum at the business meeting.

5. Decisions at meetings shall be made by a simple majority of those members present and voting.

ARTICLE IX: DISSOLUTION

In the event of the dissolution of this society, the assets and all other property of the society shall be disposed of according to the decision and simple majority of those present and voting at the last meeting and according to proper procedures for a not-for-profit organization. The "archives" or permanent records of the society shall be given by the last society archivist to the Tennessee State Library and Archives, Nashville, Tennessee.

ARTICLE X: AMENDMENTS

These articles of organization may be amended by a two-thirds (2/3) majority of those members present and voting at an annual business meeting. Proposed amendments shall be submitted to the full membership either in writing or published in the society's newsletter at least four weeks prior to the meeting at which the amendments will be considered.

ARTICLE XI: SOUTHERN ARCHIVISTS CONFERENCE

The Society of Tennessee Archivists shall be a member and participate in the regional group, "Southern Archivists Conference." Such membership will entail some responsibilities associated with participating in biannual meetings and occasionally hosting these meetings. (See Article VII:13 and Appendix A: Southern Archivists Conference Bylaws.)

APPENDIX A

THE SOUTHERN ARCHIVISTS CONFERENCE BYLAWS

1. The organization will be known as Southern Archivists Conference (SAC).

2. All members of participating state archivists' organizations will be members of SAC.

3. The purpose of SAC is to foster closer cooperation among archivists in the region and advance the interests of our profession.

4. SAC will be governed by a committee composed of two representatives from each of the member organizations. The representatives will be selected by the member organizations for two-year terms. The coordinating committee will select its own chair to serve for a two-year term. The coordinating committee will meet as necessary but not less than once a year.

5. SAC will meet every other year at a convenient location. The meeting site will rotate among the states represented by the member organizations. Plans for the meeting will be the responsibility of the coordinating committee.

6. The coordinating committee will assess any financial obligations for SAC activities among the constituent societies, normally following the principle of equal shares.

7. The coordinating committee will decide upon the appropriate mechanism for making any changes in the purpose, organization, or membership requirements for SAC.

8. A state society may join SAC by petitioning the SAC coordinating committee. Applications from states entering must receive the approval of the SAC coordinating committee.

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