

Tennessee Archivist

The Newsletter of the Society of Tennessee Archivists

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The James Lee House in Memphis. See related article on page 6

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TENNESSEE ARCHIVIST

is the newsletter of the
Society of Tennessee Archivists

Members of the Society of Tennessee Archivists and others are encouraged to submit articles and information on recent acquisitions, publications, exhibits, special programs, grant projects, personnel changes and employment opportunities of interest to the archival community for inclusion in this newsletter. The Tennessee Archivist is published occasionally throughout the year. This newsletter was designed using MS Publisher 2000. The URL for the Society of Tennessee Archivists is: www.geocities.com/tennarchivists/

STA OFFICERS FOR 2005:**Steve Cotham****President**

*C.M. McClung Historical Collection
Knox County Public Library
Knoxville, TN*

Sara Harwell**Vice-President**

*Disciples of Christ Historical Society
Nashville, TN*

Jami Awalt**Treasurer**

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Nashville, TN*

Leanne Garland**Secretary**

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**TENNESSEE ARCHIVES WEEK****November 6-12, 2005**

This year's Tennessee Archives Week will take place from Sunday, November 6 through Saturday, November 12th. As with last year, this year's presentation of the John H. Thweatt Archival Advancement Awards will again take place at the banquet at the Society of Tennessee Archivists (STA) annual meeting. Archives and archivists across the state are encouraged to participate in Tennessee Archives Week, as well as attend STA's annual meeting. Archives Week is an opportunity to let people know who we are and what we do. It is also the perfect time to host an event, exhibit, workshop, or program related to your archives and historical records in your archives.

Additional information on Archives Week, and copies of the *Archives Week Action Guide*, which provides information on what Archives Week is, how to plan for it, and how to publicize it, are available by contacting Jay Richiuso, Chair, Tennessee Archives Week Coordinating Committee 2005, at the Tennessee State Library, 403 Seventh Avenue North, Nashville, TN 37243, or by phone at 615-253-3468, or by email at Jay.Richiuso@state.tn.us.

John H. Thweatt Archival Advancement Award

Nominations for recipients of this year's John H. Thweatt Archival Advancement Awards, a part of Tennessee Archives Week, are now being accepted. Nominations should be sent to the awards coordinator, Gordon Belt, Library Manager for the John Seigenthaler Center at Vanderbilt.

Individuals, groups, and organizations that have made significant contributions to the advancement of archives and archival issues within Tennessee are eligible to be nominated. This year's awards will be presented at the Society of Tennessee Archivists' Annual Meeting banquet, Wednesday evening, November 9, at Montgomery Bell State Park, Dickson, Tennessee. Please send recommendations, documentation, and other related materials relevant to nominees by October 15, 2005, to Gordon Belt, Library Manager, John Seigenthaler Center, Freedom Forum & First Amendment Center Library at Vanderbilt University, 1207 18th Avenue South, Nashville, TN 37212. Phone: 615-727-1423; Fax: 615-727-1419. E-mail: gbelt@freedomforum.org.

Jeanne Sugg Appointed State Librarian & Archivist

Secretary of State Riley C. Darnell has announced the appointment of Jeanne D. Sugg of Franklin as State Librarian and Archivist, effective July 1 of this year. Sugg succeeds Dr. Edwin S. Gleaves, who is retiring after serving in the position since 1987.

“Jeanne Sugg brings many years of experience to this job and she will handle it well,” according to Secretary Darnell. “Moreover, she has been working closely with Dr. Gleaves as Assistant State Librarian and Archivist for over ten years now and knows the organization extremely well.”

When asked about his successor, Dr. Gleaves noted, “I can’t think of anyone better qualified for this position. She has earned it. I’m delighted that Secretary Darnell has appointed Jeanne Sugg as my successor.”

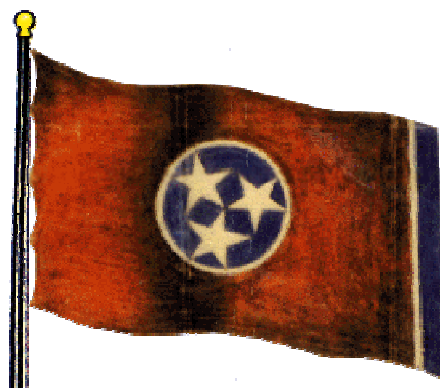
Sugg holds the B.A. degree from Trevecca College and the Master of Library Science (M.L.S.) from George Peabody College for Teachers.

Sugg is married to John Sugg, a native of Clarksville, and they have two sons, Jeff and James, of New York City and Philadelphia respectively.

Before joining the State Library and Archives in 1989 as Director of Public Services, Sugg had served for eight years as Library Coordinator of ARAMCO (Arabian-American Oil Company) in Saudi Arabia. She also has experience as a school librarian in Puerto Rico and as a college and public librarian in Nashville.

As Library Coordinator of ARAMCO, Sugg oversaw the distribution of reading material to 21 library sites throughout Saudi Arabia, including oil rigs that extended well out into the Persian Gulf and the Arabian Sea. The Dhahran Recreation Library, a library open to the public, was directly under her supervision and served a multinational community of about 12,000 persons. The staff of nineteen operated the facility 365 days a year, 13 hours per day.

- Jane Pinkston, Tennessee State Library and Archives



A Message from the State Librarian and Archivist
-Jeanne Sugg, TSLA



As I begin my tenure as state librarian and archivist, let me express my gratitude to many of you who have taken the time to offer words of congratulations and support. You are a dedicated group of professionals who bring honor to the organizations you serve and I am honored to work with you to carry on the initiatives of archives development begun by Dr. Edwin S. Gleaves.

One week after graduation from Trevecca Nazarene College, I began work on my graduate degree in library science at George Peabody College for Teachers. My career has included assignments in academic, school, public, private and government libraries in three states, Puerto Rico and Saudi Arabia. Each location offered unique opportunities to work with dedicated archivists and librarians of every nationality.

In the short weeks that have followed my appointment, I continue to be amazed at the myriad complexities of the role archivists play in handling the diverse formats in which records now exist. The need for information is unrelenting and our role becomes more critical as we collaborate to explore the most cost effective methods of preserving and providing access to the permanent records entrusted to our care. The Tennessee State Library and Archives is equally challenged to identify the processes and procedures that ensure the continued preservation of state publications and records. We look forward to working together with you to make these rich treasures we hold available to children and adults alike.

Join the Tennessee Records and Information Listserv!

In an effort to improve communication between the members of STA, and other state records managers, the officers of STA encourage members to join the Tennessee Records and Information Listserv. This will enable us to spread information across the state, to make announcements and to communicate back and forth on issues that concern us in our daily operations. More information about this listserv and its policies can be found at <http://www.state.tn.us/generalserv/ba17r/listserv.htm>. The administrator of this site, Donna Bridges, has asked that we review the guidelines listed on the site, which notes what is acceptable and what is not, as well as gives information for subscribing and posting messages. Future announcements for the *Tennessee Archivist* will be posted on this site, such as submission deadlines and new issue announcements.

SBHLA Prepares Special Historical Exhibit for Annual Southern Baptist Convention Meeting in Nashville

By: Taffey Hall
SBHLA Archivist

When over 11,600 Southern Baptists arrived in Nashville, June 20-21, for the Convention's annual meeting, those who toured the Southern Baptist Convention building received a history lesson in the form of a special exhibit prepared by staff of the Southern Baptist Historical Library and Archives.

The featured displays titled "One Sacred Effort: The Southern Baptist Story," highlight significant events in the history of the Southern Baptist Convention. They are located on the second and third floor common areas of the SBC building in downtown Nashville, and are comprised of 23 double-sided 6' by 4' panels, 5 upright cases, and 4 flat case units. While most of the images and documents appearing in the displays are reproductions, some original documents are used. The exhibit also includes artifacts from past SBC meetings, and Convention initiatives, and missionary work around the world.

Of prominence in the "One Sacred Effort" exhibit is the original, hand-written Southern Baptist Convention organizational minute book from 1845. (Southern Baptists, like their counterparts in other Protestant denominations in the South during the antebellum period, split from Baptists in the North largely over the slavery issue.) An 1837 letter from Southern Baptists' first missionary, Adoniram Judson; 1849



Panel from SBHLA "One Sacred Effort" exhibit describing early history of Southern Baptists

letter from the Foreign Mission Board's first appointed single female missionary, Harriett Baker; and hymnals used by Baptists from the 1600s are also of particular interest in the historical displays.

These items, however, represent only a glimpse of the rich array of materials available at the Southern Baptist Historical Library and Archives. The SBHLA (which has served as a world center for the study of Baptist history since 1938) attempts to tell the Southern Baptist story objectively in this project, with the hope that both scholars and individuals with no prior interest in Baptist history will gain a greater appreciation for the Southern Baptist heritage and identity. A brochure describing items of interest in the displays accompanies the exhibit. "One Sacred Effort: The Baptist Story" is currently open to the public at the Southern Baptist Convention building, Monday – Friday, from 9 a.m. to 4 p.m.

The Florence McIntyre Collection

By Leslie Wearb Hirsch

The Memphis and Shelby County Room of Memphis Public Library and Information Center opened for research the Florence McIntyre Collection on May 31, 2005. The collection expands our holdings of materials in Memphis history, specifically in the areas of art education and the development of local art institutions.

Florence Makin McIntyre is remembered as the first lady of Memphis art. Her artistic vision and lifetime dedication to the arts helped shape the Memphis art community. McIntyre helped organize and establish the Memphis Art Association in 1914 to promote the serious study of art. She became the first director of the Brooks Memorial Art Gallery in 1916 and held that position for six years. In 1921 McIntyre organized the Southern States Art League and served as the organization's first president. After leaving her position at the Brooks Memorial Art Gallery in 1922, McIntyre helped open the Memphis Art Association's James Lee Memorial Academy of Arts. She was the director of the school for seventeen years. The Academy was renamed the Free Art School of the Memphis Art Association in 1942, and McIntyre served as director from 1942 till her death in 1963. The Free Art School closed shortly after her death.

Throughout her career, McIntyre published numerous articles and papers in local and national publications. In 1952, she published her autobiography titled *Art and Life*. McIntyre was also active in the preservation and restoration of several historic Memphis homes including the Woodruff-Fontaine House, the James Lee House (pictured on the cover), and the Pillow-McIntyre House.

The papers are rich in correspondence between McIntyre and many American artists of the early 20th century, McIntyre's lectures given to local art students, and notes for her book *Art and Life*. The collection also includes exhibit catalogues, programs for local art openings and events, and a small selection of art work by students of the James Lee Memorial Academy of Arts.



The Pillow-McIntyre House, Memphis and Shelby County Room, Memphis Public Library and Information Center.

Items in the McIntyre collection include correspondence, photographs, lectures, essays, photographs, lectures, essays, personal papers, and business records. The bulk of the materials date from 1914 to 1962. The collection documents the personal life and professional activities of Memphis' First Lady of Art, Florence Makin McIntyre.

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Majors Exhibit To Open At State Library and Archives

By Jay Richiuso, TSLA

Beginning in 1999, legendary football player and coach John T. Majors donated his personal and professional papers to the Tennessee State Library and Archives (TSLA). The donation was arranged by the late John Thweatt in 1996, when he learned that Majors was considering donating his papers and artifacts to the Tennessee State Museum.

Majors (right) decided to place his papers with TSLA and his artifactual materials with the museum.



The TSLA collection currently consists of about twenty linear feet of materials, with about fifteen linear feet recently processed that can be researched. The collection consists of correspondence, clippings, playbooks, notebooks, scrapbooks, notes, photographs, plaques, programs, publications, scouting and game reports, audio and video cassettes, films and other miscellaneous items, covering the years 1952 through 1995. A similar amount of material is yet to come to the State Library and Archives.

To announce the donation, TSLA will present an exhibit titled, "*It's Football Time In Tennessee! John T. Majors: A Tennessee Football Legend As Player and Coach.*" The exhibit will open on September 10 and will run to January 15, 2006. At the opening on Saturday the 10th, Coach Majors will be on hand to talk about his career and meet with fans.

Tennessee has had its share of athletes that have gone on to have successful careers in college and professional sports, but without a doubt, one of the most successful is John Majors. As a high school player at Huntland High School, Majors

was an outstanding all-around athlete who held the record as State Overall Scoring Leader in football for three consecutive years, 1950 to 1952.

As a player at the University of Tennessee, Majors led the Volunteers to a National Championship in 1956. While at Tennessee Majors was All-Southeastern Conference twice and voted player of the year in the Southeastern Conference twice by the *Nashville Banner*. In 1956, Majors was also NCAA All-American, United Press International National Back of the Year, Atlantic Touchdown Club's SEC Back-of-the-Year, and Heisman Trophy runner up.

Majors began his coaching career with the University of Tennessee as a student-assistant in 1957, was an assistant coach at Mississippi State from 1960-1963, and then an assistant coach at the University of Arkansas, from 1964 through 1967, when Arkansas won the National Championship in 1965. As head coach at the University of Iowa, Majors rebuilt the struggling Cyclone football program and took the team to their first ever bowl games in 1971 and 1972, winning Big 8 Coach of the Year in 1971. As head coach at the University of Pittsburgh from 1973 to 1976, Majors again rebuilt a failing football program, winning National Coach of the Year in 1973 when the Pitt Panthers went to the Sun Bowl, then ultimately winning the National Championship and National Coach of the Year in 1976. During his fifteen years as head coach at the University of Tennessee from 1977 through 1992, Majors once again resuscitated a failing program, leading the Volunteers to ten bowl appearances, winning seven out of ten, the first in 1979 after a five year drought.

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Special Collections at the University of Tennessee at Chattanooga Completes Renovation Project

By Steve Cox, Special Collections Librarian, UTC

The Special Collections of the Cartter and Margaret Rawlings Lupton Library at the University of Tennessee at Chattanooga has recently completed a renovation, thanks to a \$75,000 grant. Taken from a \$25,000,000 gift to the University of Tennessee at Chattanooga by Coca Cola bottling magnate Jack Lupton, the grant finally allows the collections to be housed in a central climate-controlled location.



Reading Room in the Special Collections of Lupton Library at UTC

Upon receiving the gift from Mr. Lupton in 2001 University administrators, staff and faculty wrote grants for their departments for a share of this gift, with \$10,000,000 being funded in the first year, \$10,000,000 the second year, and \$5,000,000 in the third year. The grant to renovate the Special Collections was funded in 2003 but not begun until the spring of 2005, due to a change of library deans.

The Lupton Library of UTC was so named in 1985 after Mr. Lupton's parents, also local philanthropists. The Special Collections contain over 90 local history and manuscript collections, a rare book collection, and the University Archives. High spots in the collections include the letters of Civil War Union General John T. Wilder; The John H. Rous Collection of original political photographs by Mr. Rous, a former Associated Press White House photographer; the Hood-Williamson Archives of the Serpent Handlers of Southern Appalachia; the Raymond B. Witt Papers (dealing with the desegregation of Chattanooga schools), Emma Bell Miles material (including her unpublished journals) and a large collection of Civil War regimental histories. Until now the collections were spread throughout the library in various storage areas. The renovations include the creation of a rare book room, manuscripts room and a room for the University Archives. There is also a work area, reading room and administrative office. The grant also allowed for the purchase of climate control devices, UV light filters, light, temperature and humidity monitoring devices, display cases, new shelving, and archival quality storage boxes, folders and tools.

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The papers are organized into five series: Career; Writings, Lectures, and Notes; Correspondence, personal and professional; Joseph and Elizabeth Pennell; and Personal Papers. The collection provides researchers with insight into the establishment and creation of Memphis's art museum, art schools, and art association.

The Florence McIntyre collection was given to the Memphis Public Library and Information Center after the death of McIntyre in 1963. The collection contains eleven boxes organized in original order. A detailed finding aid has been created to assist researchers.

Society of Tennessee Archivists Annual Meeting
November 9-10, 2005
Montgomery Bell State Park
Burns, Tennessee

Program: All sessions held at the Montgomery Bell State Park Conference Center, 1020 Jackson Hill Road, Burns, TN 37029, 615-797-9052. All times Central Standard Time.

Wednesday, November 9, 2005

9:30—10:00 **Registration and Welcome**

10:00—12:00 **Session A:**

Moving History: An introduction to caring for moving image material in archival repositories

Presenters: Bradley Reeves and Louisa Trott

A presentation covering basic film and video preservation, storage and resources available to archivists, and promoting moving image material as an integral part of mixed collections.

Session B:

Becoming a Non-Profit Organization: How to File 501c.3 Paperwork

Presenters: TBA

12:00—1:30 **LUNCH** (on your own)

1:30—3:30 **Session A:**

Doing Oral History: Conducting Oral History Programs and the Archival Considerations of Oral History Preservation

*Presenters: John Rumble, Senior Historian, Country Music Hall of Fame
 Jay Richiuso, Director of Archival Technical Services, TSLA*

The presenters in this session will talk about the oral history collections at their respective organizations, explain how their oral history programs operate, how their oral interviews are conducted, and what preservation measures their organizations take to ensure the longevity of their oral history collections. Also addressed in the session will be the accepted archival methods for preservation of audio recordings. A period for questions from session attendees will follow the presentation.

Session B

Digitization on a Shoestring: Setting Up Projects Using Off-the-Shelf Products

Presenter: Cathi Carmack, Archivist, Tennessee State Library & Archives

5:30 **Meet and Greet**

6:30 **Archival Advancement Awards Banquet**

Guest Speaker: Jeanne Sugg, State Librarian and Archivist

Thursday, November 10, 2005

8:30—10:00 **Business Meeting/ Breakfast/ Door Prizes**

The business meeting will be held in the dining room. We will dine as a group, but everyone is responsible for payment of their meal.

10:00—12:00 **Session A:**

Digitization Projects—Advanced (Content DM, Encompass/AGent Digital Collections)

Presenters: Metropolitan Nashville/Davidson County Archives/Sara Harwell, Disciples of Christ Historical Society/Cathi Carmack, TSLA

Session B:

Developing Web sites on a Small Budget

Presenter: Steve Downey, Director of Digital Services, General Board of Discipleship, The United Methodist Church

STA Officer Candidates for 2005-2006 -To be voted on in the Business Meeting:

- **President: Sara Harwell**, Disciples of Christ Historical Society, Nashville
- **Vice President: Taffey Hall**, Southern Baptist Historical Library and Archives, Nashville
- **Treasurer: Jami Awalt**, Tennessee State Library and Archives, Nashville
- **Secretary: Leanne Garland**, Lincoln Memorial University, Harrowgate

Amendments to the STA Bylaws– To be voted on in the Business Meeting:

AMENDMENT #1 ARTICLE VII: OFFICERS AND GOVERNANCE

“Officers shall consist of a *president*, *vice-president* (president-elect), *secretary*, *treasurer*, *archivist* and *newsletter editor*. The term of office for all positions except for *archivist* and *newsletter editor* shall be for one year. The *archivist* and the *newsletter editor* shall be appointed by the executive committee to three-year terms, respectively. Individuals serving as *president* and *vice-president* may not succeed themselves. The *secretary*, *treasurer*, *archivist* and *newsletter editor* may serve unlimited successive terms. All officers must be regular members in good standing of this organization. No more than two officers at one time shall come from the same institution.”

Delete the following: “Individuals serving as *president* and *vice-president* may not succeed themselves.”

Also, delete the following: “No more than two officers at one time shall come from the same institution.”

AMENDMENT #2 (same article)

Subsection 1. “Officers shall consist of a *president*, *vice-president* (president-elect), *secretary*, *treasurer*, *archivist*, *newsletter editor* and *webmaster*...”

Subsection 2. “The *archivist*, *newsletter editor* and *webmaster* shall be appointed by the executive committee to three-year terms, respectively.”

Subsection 3. “The *Webmaster*, appointed by the executive committee, shall be responsible for the design and maintenance of the Society website, www.geocities.com/tennarchivists.”

Society of Tennessee Archivists Annual Meeting
November 9-10, 2005
Montgomery Bell State Park
Burns, Tennessee
Registration

Please make checks payable to the Society of TN Archivists. Please return the registration form and your payment to:

The Society of TN Archivists
c/o TSLA
403 Seventh Avenue North
Nashville, TN 37243

Please circle the appropriate fees:

Registration fee: \$35

Banquet: \$15 (per person—significant others are welcome)

STA dues (if you haven't paid since last meeting): \$20 individual

\$10 student/retired

\$10 institution

Name: _____

Institution: _____

Address: _____

Phone: _____ **Email** _____

Reservations for the banquet **must be in on or before October 14th**. Please contact Jami Awalt at jami.awalt@state.tn.us for more information.

Hotel accommodations are limited and **must be made with the hotel on or before October 1st**. When making your reservation, please mention you are with the Society of TN Archivists. Go to the web site below for hotel information at Montgomery Bell State Park.

Montgomery Bell State Park

1020 Jackson Hill Road

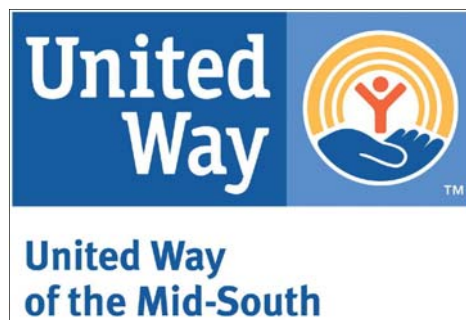
Burns, TN 37029

Toll Free: 1-800-250-8613

Inn: 615-797-3101

<http://www.state.tn.us/environment/parks/parks/MontgomeryBell/>

United Way of the Mid South in Search of an Archivist



United Way of the Mid South is looking for a volunteer to serve as Archives Specialist to help complete a project of tracking the organization's 82-year history.

In 1923, bath tub gin was in, the Model T Ford was the car to drive and most people earned \$5 a day. To reduce the number of calls businesses received from local charities annually, volunteers from several Memphis nonprofits banded together and formed a federation called the Community Chest to explore the benefits of organized, collective fundraising. These ideas gained the attention of city leaders and an organization began to take shape. This organization eventually incorporated as Memphis Community Fund working with 21 nonprofit agencies.

During its first 10 years of existence, Memphis Community Fund faced a challenge the rest of the country was battling – the Great Depression. Like other charities across the country, the fund had difficulty reaching its already-lowered goals but still collected over \$3.5 million during the 1930s.

In the 1940s, Memphis Community Fund led a fundraising campaign authorized by President Roosevelt and successfully raised over \$4.7 million for local agencies and war relief efforts.

During the 1950s, the name changed to Memphis and Shelby County Community Chest (MSCC) and raised nearly \$10 million through its popular Red Feather Campaign drives. A successful combined campaign of MSCC and the Red Cross led to the birth of a new organization called Shelby United Neighbors (SUN). From the early 1960s to the early 70s, SUN collected over \$41.2 million and began studying a new breed of fundraising – one with local concentration and national recognition. In the early 1970's, SUN changed its name to United Way to benefit from the national brand and training offered by the United Way movement.

Our United Way has experienced record-breaking fundraising years during difficult times. Thanks to the support of a generous community, United Way sees the spirit of giving everyday.

Now United Way is looking for a volunteer to serve as Archive Specialist and help capture the history of this vital part of our community. The only requirements are that anyone volunteering has daytime hours to volunteer and strong reading and organizational skills. Volunteers 18 years and older are welcome, including students and senior citizens. Volunteers will receive special recognition when the Archives Exhibit is shown, and have their photo and biography placed on the United Way website.

Interested individuals should contact Loretta Hurt at (901) 433-4335 or email loretta.hurt@uwmidsouth.org.

Kingsport Public Library and Archives

Post date: August 22, 2005 Closing date: September 16, 2005.

City Archivist : Kingsport Public Library and Archives, Kingsport, TN

Responsibilities: The Kingsport Public Library and Archives seeks a professional Archivist to collect, process and promote use of documents and photos dealing with the history of the City of Kingsport and with City department records. Ideal candidate will have skill in records management, archives and library along with skill in preparing and presenting educational/promotional programs and materials to various audiences to increase awareness, interest and support of the program. Will also assist in reference area.

Qualifications:

- Bachelor's in Historic Research, Archaeology, History or similar field with 4 years relevant work in a museum, library or similar OR a Master's in History, Historical Research or similar field may substitute for 2 years required experience
- Excellent communication skills and be proficient in the use of personal computers and related software applications
- Knowledge of the national professional archive standards, practices and policies
- Knowledge of the physical requirements for archiving and preserving paper, photographs and personal items with skill in preserving and preparing same
- Skill in establishing and maintaining effective working relationships with all City departments, state and federal agencies and the general public

Salary: Entry level monthly salary \$2,289

Application procedure: Applications may be downloaded at www.ci.kingsport.tn.us or obtained from the Human Resources Dept. at 1644 Fort Henry Drive Kingsport, TN 37664. Completed applications must be received by 5:00 PM E.T. Friday September 16, 2005. Please no resume. EOE.

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Under his impressive leadership, the Volunteers won three SEC Championships in 1985, 1989, and 1990, with an overall win/loss record of 116 and 62. Majors was voted Coach of the Year in 1985/86.

Majors returned to the University of Pittsburgh as head coach in 1993, and in 1997, he became Special Assistant to the Chancellor and Director of Athletics at the University where he continues to stay active in college football as speaker, team evaluator, and recruiter.

SOCIETY OF TENNESSEE ARCHIVISTS

c/o Lupton Library
 University of Tennessee at Chattanooga
 615 McCallie Ave.
 Chattanooga, TN 37403-2598

Phone: 423-425-2186



We're on the Web!

<http://www.geocities.com/tennarchivists/>

WHY NOT JOIN US?

The Society of Tennessee Archivists invite membership from all persons interested in Tennessee's archives and historical resources. Membership is on a calendar basis. STA currently holds one meeting each year which includes the annual business meeting. STA is a member of the regional association called the Southern Archivists Conference. Currently the four southern states of Alabama, Louisiana, Mississippi and Tennessee make up the conference. A SAC meeting is held every other year in conjunction with the other states and each state alternately host the meetings.

STA publishes a quarterly newsletter and invites contributions from members and non-members. Officers are elected at the annual meeting.

Full Member (\$20/year) **Institutional Member (\$20/year)** **Associate Member (\$10/year)**

Please make checks payable to: **SOCIETY OF TENNESSEE ARCHIVISTS**, and include membership information (name, address, institutional information, phone number, fax number, email address) and **mail** to:

JAMI AWALT
 TREASURER, SOCIETY OF TENNESSEE ARCHIVISTS
 Tennessee State Library & Archives
 Archival Technical Services
 403 Seventh Ave. North
 NASHVILLE TN 37243-0312